

Call to Order

Vice-President Patt Hopkins called the meeting to order at 1p.m. at the Atlanta Branch of the Montmorency County Public Library.

Board Members Present (in alphabetical order): Mary Burek, Patt Hopkins, and Robin Smiley

Board Members Absent (in alphabetical order): Donna Robillard and Pat West

County Commissioner: none

Staff Members Present: Lori Haas —Director,

Others present: none

Approval of Agenda

Robin Smiley made the motion to add board correspondence under new business on the agenda, Mary Burek seconded. All in favor, motion carried.

Election of Officers

Motion to keep the current officers until the February meeting was made by Robin Smiley and seconded by Patt Hopkins. All in favor motion carried.

Patt Hopkins made the motion to remove the President Donna Robillard, as a signer and add the treasurer Mary Burek as a signer for the checking account at Community Financial Federal Credit Union. Robin Smiley seconded. All in favor motion carried.

Approval of Bills

Mary Burek made the motion to accept the bills as presented, Patt Hopkins seconded. All in favor, motion carried.

Minutes to Meeting

Robin Smiley made the motion to accept the December 13, 2018 minutes as written, Mary Burek seconded. All in favor, motion carried.

Public Comment

none

Old Business

There were 2 bids on replacing the hot water heater in Hillman, one from Lakeshore plumbing, heating and cooling, with a bid of \$1,200 and one from Up North heating and cooling with a bid of \$800. After some discussion the decision of the board was to accept the bid from Up North heating and cooling.

Patt Hopkins made the motion to accept the bid of \$800 from Up North Heating and Cooling to replace the hot water heater in Hillman. Robin Smiley seconded. All in favor, motion carried.

The fact that minimum wage is going to increase only in the years that have unemployment rate that is lower than 8.5%. So as of March 29, 2019 minimum wage increases to \$9.45 which will affect 2 employees.

Robin Smiley made a motion to update the Wage and Salary Schedule for Assistant 1 starting with \$9.65 as starting wage, with built in raises; after 6 months, hourly wage is \$9.90, after 1 year \$10.15, and after 2 years \$10.40. To also add a new job class of Library Aide; with a salary of minimum wage. Mary Burek seconded. All in favor, motion carried.

Employee wages were discussed for the employees off the pay scale and the Board decided to give 3.5% raise across the board.

Mary Burek made the motion to give a 3.5 percent raise across the board to employees off the payscale, retroactive to January 1, 2019. Patt Hopkins seconded. All in favor, motion carried.

New Business

Vice-President Patt Hopkins read the letter we received, a letter of resignation from Donna Robillard our current President.

Robin Smiley made the motion to accept the resignation from Donna Robillard as President and trustee affective immediately. Patt Hopkins seconded. All in favor, motion carried.

The Director will advertise the opening on the Board.

The Board decided to table the date for the update of Policy Manuel until there is a full board.

Directors Report

Today the Director started working on the Brush Creek Mill mini grant, asking on behalf of each branch \$500. Last year we received \$300 for each branch toward summer reading program. The theme this year for the Summer Reading Program is Space, slogan is "A Universe of Stories". We will have blow up obstacle courses and science experiments at the picnic.

This year is a millage year and we have heard from our attorney and she has advised us on the dates we need to have our paperwork ready by. The Board needs to have a resolution accepted and ready for the County Commissioners to approve the ballot language before it goes to the County Clerk by May 14, 2019 by 4pm. This would allow the millage to be on the ballot of August 6, 2019. This is a renewal of our current millage for 4 years.

The Director is working on the State Aid reports, this is an annual accounting of our circulation spending etc. This is always due February 1.

Still trying to work out a schedule with Hillman School for the art program, Atlanta school has asked for more art classes if possible, the Director will try to schedule 2 more but first she must schedule Hillman classes. Lewiston we do once a month for 6 months.

Still working on a date for Voices and Visions, even though entries were down last year without the Hillman Elementary art, the turnout was tremendous.

The Librarians reports:

Andrea from Atlanta report: Not much to report things have slowed down, which gives us time to catch up on other things. Toddler story hour has started again and is on the second Wed. of the month. Wendy Burden also does The Great Start Reading Program at the Atlanta schools. You might have noticed the banister is broken (gone) on one side of the handicap ramp. I was taking out the garbage and when I leaned on it the whole thing came down on top of my leg. One of our patrons thought it was because there was a knot in the 4x4 post. That was on a Saturday, and on Tuesday a young man came in and all he said was I'm guilty. I took him to Lori's office, she knows the rest of the story. Lori explained the porch railing, the young man had backed his parents brand new pickup truck into the railing, doing damage to his parent's truck and braking the railing off. He volunteered to pay for the damage. Lori thanked him for his honesty, told him because he was honest it wasn't necessary for him to pay for the damages. It just needs 2 new 4x4 posts replaced.

Sheila has started working on cataloging books for the Summer Reading Program, patrons will be given a list of books related to the summer reading program.

Wendy from Lewiston reports: Good Afternoon Ladies. This report will be short and sweet. We have been extremely slow since we have been back from the New Year, which has left me a lot of time to clean and reorganize a couple of closets and get caught up on cataloging.

Toddler story hour has been slow also, 1 child showed up the last month and Miss Wendy had a one on one visit. That was fun to watch. She does great with kids. Card class starts back up this month as the Ladies skipped December due to the holidays. Looking forward to our snowbirds to return.

Tina from Hillman reports: Happy New Year!! In December we held an after school kid's craft that was full of excited kids. They made ornaments, perler beads, and had hot chocolate with cookies. Our adult Christmas class was very well attended again with 33 artists painting beautiful wine glasses. Today I start the story and craft at the elementary for K-2. We have removed Christmas from the building and we are ready for the new year! Thanks again for the great Christmas party and gift. Have a great day!

Next Meeting Scheduled

The next regular meeting is scheduled for February 12, 2019 at Atlanta Branch, 1:00p.m.

Adjournment

Mary Burek made motion to adjourn, at 2:00pm. Patt Hopkins seconded. All in favor, motion carried.

Respectfully submitted,
Robin Smiley

accepted 2-26-2019

January 22, 2019

